



Rental Request Form

(Please Print Clearly)

The Independent of Order of Odd Fellows,
Cupertino Lodge #70, 20589 West
Homestead Road, Cupertino, CA 95014
PO Box 6, Cupertino, CA 95015

Phone (408) 736-6563 e-mail
rental@cupertinooddfellows.org

1. Date Submitted: _____
2. Have you rented from us before? _____
If Yes, Please indicate date and name of function: _____
If No, Where did you hear about us? _____

3. Renter: _____
Contact person: _____
Address: _____
City/State: _____ Zip Code: _____
Phone (Cell): _____ Phone (Home/Work): _____
Email: _____

4. Additional Contact Person: _____
Address: _____
City/State: _____ Zip Code: _____
Phone (Cell): _____ Phone (Home/Work): _____
Email: _____

5. Renter is an: Individual Organization – Type: _____
 Co-Hosted Event

6. Renter requests to reserve:
 Dining Room Both Rooms
 Meeting Room
 Will food be served?
 Will alcohol be served?

* If serving alcohol (Beer and Wine only), Security Staff required for an additional fee and Liability Insurance required

7. Event Date(s): _____ Day(s) of The Week: _____
 Recurring rental Frequency: _____ Until: _____

8. Event Times (inclusive of setup and clean up): Setup _____ Start _____ End _____ Finish _____

9. Event description: _____

10. Event Attendance: _____

11. Services: *(Event Consultation, Basic Room Setup ,tables, chairs and use of the Hall's WiFi are free)*