



Rental Request Form

The Independent of Order of Odd Fellows,
Cupertino Lodge #70, 20589 West
Homestead Road, Cupertino, CA 95014
PO Box 6, Cupertino, CA 95015
Phone (408) 736-6563 e-mail
rental@cupertinooddfellows.org

(Please submit completed form to: rental@cupertinooddfellows.org)

1. Date Submitted: _____
 2. Have you rented from us before? _____
If Yes, Please indicate date and name of function: _____
If No, Where did you hear about us? _____
 3. Referrals _____
 4. Renter: _____
Contact person: _____
Address: _____
City/State: _____ Zip Code: _____
Phone (Cell): _____ Phone (Home Work): _____
Email: _____
 5. Additional Contact Person: _____
Address: _____
City/State: _____ Zip Code: _____
Phone (Cell): _____ Phone (Home Work): _____
Email: _____
 6. Renter is an: Individual Organization – Type: _____
 Co-Hosted Event Nonprofit FEIN _____
 7. Renter requests to reserve:
 Dining Room Meeting Room Both Rooms
Will food be served? (Dining room only) Yes No
Will alcohol be served? (Dining room only) Yes No
- * If serving alcohol (Beer and Wine only), Security Staff required for an additional fee and Liability Insurance required
8. Event Date(s): _____ Day(s) of The Week: _____
 Recurring rental Frequency: _____ Until: _____
 9. Event Time: Setup _____ Start _____ End _____ Finish _____ (inclusive of setup and clean up)
 10. Event description: _____
 11. Total number of Attendance: _____
 12. Services: *(Event Consultation, Basic Room Setup, tables, chairs and use of the Hall's WiFi are free)*